

# SHIRA SLAVEYA HAZAN

## OPERATIONS & PROJECT MANAGEMENT PROFESSIONAL

BizOps | PMO | CoS | CSM



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📍 Israel

in

## SKILLS

### LEADERSHIP & DELIVERY

- Project & Delivery Coordination
- Strategic Planning
- Inter-departmental Alignment
- Stakeholder Excellence

### OPERATIONAL EXCELLENCE

- Process Mapping & Optimization
- Data-Driven Reporting
- Operations Management
- Operating cadence & rhythms
- Risk & dependency management

### TECHNICAL SAVVY

- JIRA, Confluence, Trello
- Monday.com
- O365
- Lucidchart, Canva, WIX
- Power BI, ERP

### GLOBAL RELATIONS

- International Diplomacy
- Regulatory Compliance
- Cross-Cultural Communication

## CERTIFICATIONS

**Apr 2024** - WHISTLEBLOWER LEGISLATION

**Dec 2023** - COMPLIANCE & SECURITY MODULE

## ABOUT ME

Versatile Operations and Project Management professional with 10+ years of experience delivering complex initiatives across technology, media, and diplomatic sectors. Recognized by senior leadership as a "trusted partner" and "strategic asset" with a rare ability to bring structure and clarity to high-pressure, matrixed environments. Expert in aligning cross-functional teams, managing senior stakeholders, and transforming high-level strategy into structured execution. Multilingual professional with a Ph.D. research background, excelling in cross-border delivery and operational excellence.

## EXPERIENCES

OPERATIONS SPECIALIST & EXECUTIVE SUPPORT • 2022 - 2026

### ARISTOCRAT INTERACTIVE • BULGARIA & ISRAEL

- Strategic Alignment: Led cross-functional coordination across Commercial, Product, Development, and QA teams to ensure delivery alignment within a strictly regulated iGaming environment.
- Executive Partnership: Acted as a "force multiplier" for the leadership team, preparing high-impact presentations and materials that facilitated data-driven decision-making at the C-suite level.
- Operational Efficiency: Streamlined internal workflows and communication channels, successfully removing bottlenecks and ensuring that project moving parts remained aligned across multiple global regions.
- Project Leadership: Managed complex organizational initiatives and events, noted for "going the extra mile" to ensure execution was flawless and stakeholders were transparently informed.

PROJECT MANAGER • 2021 - 2022

### BRUNATA • BULGARIA & KOSOVO

- Managed client-facing EU energy projects involving public authorities and private stakeholders across multiple countries – Greece, Kosovo, Bulgaria, Germany, Turkey.
- Coordinated requirements, tender documentation, timelines, and deliverables for cross-border projects. Supported procurement processes and ensured compliance with local regulations.
- Served as the main point of contact between external clients, partners, and internal teams. Managed expectations, handled changes, and ensured delivery aligned with contractual and business goals.

DIPLOMAT/FOREIGN AFFAIRS OFFICER • 2017 - 2021

### EMBASSY OF THE REPUBLIC OF BULGARIA IN KOSOVO

- High-Stakes Coordination: Managed consular and administrative operations requiring absolute precision, discretion, and deadline management in a high-responsibility environment.
- Representation: Represented national and institutional interests in multicultural contexts, negotiating with external stakeholders and government bodies to resolve complex cases.

RECOMMENDATIONS [\(View Recommendations\)](#)

## LANGUAGES

- English ●●●●●
- Hebrew ●●●●●
- Bulgarian ●●●●●
- Turkish ●●●●●
- Albanian ●●●●●
- Greek ●●●●○
- French ●●●●○

## INTERESTS

### VOLUNTEERING

part of the core team at BG4UA.com

### CULTURAL STUDIES

Literature & Research

EXPERT

• 2013 - 2017

### COUNCIL OF MINISTERS OF THE REPUBLIC OF BULGARIA

Governance: Supported inter-ministerial coordination and administrative projects within a structured governance framework, ensuring compliance and timely execution of state policies.

EXPERT - INTERNATIONAL RELATIONS

• 2011 - 2013

### BALKANIKA MUSIC TELEVISION • BULGARIA & ALBANIA & GREECE

- Commercial Growth: Managed international commercial relationships, contracts, and digital marketing initiatives.
- Coordinated events, legal documentation, and cross-border partnerships.

## EDUCATION

### • From 2021 to 2025 - PH.D. STUDIES

Bulgarian Academy of Sciences  
Cultural Studies

### • From 2013 to 2015 - BUSINESS STUDIES

Council of Ministers Expert Program

### • From 2006 to 2011 - M.A. & B.A.

University of Sofia  
Interdisciplinary Degree in Balkan Studies

### • From 2021 to 2024 - ACADEMIC HEBREW

University of Haifa  
Intensive Hebrew Program