

SHIRA SLAVEYA HAZAN

OPERATIONS & PROJECT MANAGEMENT PROFESSIONAL

BizOps | PMO | CoS | CSM

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📍 Israel



SKILLS

- LEADERSHIP & DELIVERY
- Project & Delivery Coordination
 - Strategic Planning
 - Inter-departmental Alignment
 - Stakeholder Excellence

- OPERATIONAL EXCELLENCE
- Process Mapping & Optimization
 - Data-Driven Reporting
 - Operations Management
 - Operating cadence & rhythms
 - Risk & dependency management

- TECHNICAL SAVVY
- JIRA, Confluence
 - Monday.com
 - O365
 - Lucidchart, Canva
 - Power BI, ERP

- GLOBAL RELATIONS
- International Diplomacy
 - Regulatory Compliance
 - Cross-Cultural Communication

- CERTIFICATIONS
- Apr 2024 - WHISTLEBLOWER LEGISLATION
 - Dec 2023 - COMPLIANCE & SECURITY MODULE

ABOUT ME

Versatile Operations and Project Management professional with 10+ years of experience delivering complex initiatives across technology, media, and diplomatic sectors. Recognized by senior leadership as a "trusted partner" and "strategic asset" with a rare ability to bring structure and clarity to high-pressure, matrixed environments. Expert in aligning cross-functional teams, managing senior stakeholders, and transforming high-level strategy into structured execution. Multilingual professional with a Ph.D. research background, excelling in cross-border delivery and operational excellence.

EXPERIENCES

- OPERATIONS SPECIALIST & EXECUTIVE SUPPORT
- Since 2022
- ARISTOCRAT INTERACTIVE • BULGARIA & ISRAEL
- Strategic Alignment: Led cross-functional coordination across Commercial, Product, Development, and QA teams to ensure delivery alignment within a strictly regulated iGaming environment.
 - Executive Partnership: Acted as a "force multiplier" for the leadership team, preparing high-impact presentations and materials that facilitated data-driven decision-making at the C-suite level.
 - Operational Efficiency: Streamlined internal workflows and communication channels, successfully removing bottlenecks and ensuring that project moving parts remained aligned across multiple global regions.
 - Project Leadership: Managed complex organizational initiatives and events, noted for "going the extra mile" to ensure execution was flawless and stakeholders were transparently informed.

- PROJECT MANAGER
- 2021 - 2022
- BRUNATA • BULGARIA & KOSOVO
- Managed client-facing EU energy projects involving public authorities and private stakeholders across multiple countries – Greece, Kosovo, Bulgaria, Germany, Turkey.
 - Coordinated requirements, tender documentation, timelines, and deliverables for cross-border projects. Supported procurement processes and ensured compliance with local regulations.
 - Served as the main point of contact between external clients, partners, and internal teams. Managed expectations, handled changes, and ensured delivery aligned with contractual and business goals.

- DIPLOMAT/FOREIGN AFFAIRS OFFICER
- 2017 - 2021
- EMBASSY OF THE REPUBLIC OF BULGARIA IN KOSOVO
- High-Stakes Coordination: Managed consular and administrative operations requiring absolute precision, discretion, and deadline management in a high-responsibility environment.
 - Representation: Represented national and institutional interests in multicultural contexts, negotiating with external stakeholders and government bodies to resolve complex cases.

RECOMMENDATIONS [\(View Recommendations\)](#).

LANGUAGES

- English ● ● ● ● ●
- Hebrew ● ● ● ● ●
- Bulgarian ● ● ● ● ●
- Turkish ● ● ● ● ●
- Albanian ● ● ● ● ●
- French ● ● ● ● ○

INTERESTS

VOLUNTEERING
part of the core team at
BG4UA.com

CULTURAL STUDIES
Literature & Research

CIVIL SERVANT / ADMINISTRATION ● 2013 - 2017

COUNCIL OF MINISTERS OF THE REPUBLIC OF BULGARIA

Governance: Supported inter-ministerial coordination and administrative projects within a structured governance framework, ensuring compliance and timely execution of state policies.

EXPERT - INTERNATIONAL RELATIONS ● 2011 - 2013

BALKANIKA MUSIC TELEVISION • BULGARIA & ALBANIA & GREECE

- Commercial Growth: Managed international commercial relationships, contracts, and digital marketing initiatives.
- Coordinated events, legal documentation, and cross-border partnerships.

EDUCATION

- From 2021 to 2025 - PH.D. STUDIES
Bulgarian Academy of Sciences
Cultural Studies
- From 2013 to 2015 - BUSINESS STUDIES
Council of Ministers Expert Program
- From 2006 to 2011 - M.A. & B.A.
University of Sofia
Interdisciplinary Degree in Balkan Studies
- From 2021 to 2024 - ACADEMIC HEBREW
University of Haifa
Intensive Hebrew Program